



1533 NW 24th Avenue Portland, OR 97210 | 800 736 1222  
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## Return/Exchange

Dear Ellington Customer,

Thank you for choosing Ellington. We hope that your purchase has exceeded your expectations. However, if you are not completely satisfied with your purchase, you may return unused or defective items for a refund or exchange. To ensure you are credited properly, please follow these steps:

- 1 – If you did not purchase directly from Ellington, contact the website/store you purchased your item from & ask how they handle returns/exchanges**
- 2 – If the return/exchange is handled through Ellington, please make a copy of your original invoice or receipt**
- 3 – Fill out the below form completely.** A credit/exchange will NOT be made without your contact information, an invoice/receipt -or- payment information.
- 4 – Carefully package your item(s) with your invoice/receipt, the below form and INSURE for the worth of the bag.**
- 5 – Mail the product(s) you would like to have returned/exchanged to:**

**ELLINGTON WAREHOUSE  
2034 NW 26TH AVE  
PORTLAND, OR 97210  
ATTN: RETURNS**

- 6 – Please expect to be without your bag for 2–3 weeks, if we are unable to replace the item(s) we will call you.**



## Return/Exchange

Invoice/Receipt Enclosed

Your Name \_\_\_\_\_

Your Address \_\_\_\_\_

Your Phone No. \_\_\_\_\_

Your Email Address \_\_\_\_\_

Date of Purchase \_\_\_\_\_

Etailer where Purchased \_\_\_\_\_

Reason for Return: \_\_\_\_\_

\_\_\_\_\_

I would like a credit, please issue a credit to the below card:

Name on Card \_\_\_\_\_

Credit Card No. \_\_\_\_\_ Expiration \_\_\_\_\_

I would like to make an exchange, please send me the following product and credit/bill me the difference on the above card.

Style Name \_\_\_\_\_

Style No. \_\_\_\_\_ Color \_\_\_\_\_